



## Community Fundraiser information

Thank you for your interest in supporting the SFSPCA. To assist you with your plans, and make this process as smooth as possible, please complete the fundraising information form and submit it to us at least 30 days prior to the event.

**Name of Person/Group Sponsoring Benefit:**

**Website:**

**Facebook page:**

**Twitter name:**

**Contact Person:**

**Phone:**

**e-mail:**

**Have you worked with the San Francisco SPCA before? Please describe:**

**Please give a brief description of the benefit:**

**Date and time of benefit: (if you are planning a benefit that does not have an event date, please let us know the timeframe of the fundraiser)**

**Location of benefit:**

**Has this benefit been done before? Yes    No                    If Yes, when?**

**Please describe how this will be publicized:**

**Estimated Number Attendees/Participants:**

**Please list any other organizations associated with this event:**

**List any sponsor(s):**

**Please describe assistance, if any, you are requesting from The SF/SPCA staff and/or volunteers (Please note we cannot guarantee attendance at your event).**

**How will funds be raised for the SFSPCA?**

**What is your estimate of the final monetary donation to the SFSPCA?**

**Please let us know any additional information, or questions you may have for us:**

**Please return this form PRIOR to your benefit date:  
by email at [jholt@sfspca.org](mailto:jholt@sfspca.org) or fax at 415-901-5977  
attach any additional flyers or information pertaining to your benefit.**

**In order to properly process and acknowledge funds raised,  
please mail all proceeds raised together, along with a copy of this form**

**Development Department – Community Benefits  
ATTN: Jamie Holt  
San Francisco SPCA  
2500 16<sup>th</sup> Street SF, CA 94103**

**Checks may be made payable to “SFSPCA” or “San Francisco SPCA”**

**Individual acknowledgments for individual donors will be provided only if donor name, telephone  
and mailing address are provided.**